



St Cuthbert's C of E Infant & Pre-School

Roots to grow, wings to fly

July 2026

Dear Parents and Carers

Move from ParentMail to Bromcom – My Child at School (MCAS)

In school we have recently been using a new management information system called Bromcom. Our management information system stores all of our data including pupil and staff information such as pupil attendance etc.

With our previous system (SIMS), we purchased additional software such as ParentMail at an additional cost. However, Bromcom has much of this functionality built into it and comes at a reduced price.

Our contract for ParentMail ends in September 2026 and we will start using the new Bromcom payment system called 'My Child at School' from this time. This will mean some changes for our Parents and Carers, in particular booking and paying for breakfast and after school clubs and pre-school fees.

As part of the new system, you will be required to download an app – please see QR code below:

Apple Store for all iPhone and iPad users

Please note that to enable notifications, you must approve this at the time of downloading the app. If this step is missed, you will need to delete the app and download it again, it cannot be changed within settings.



Play Store for all Android users

Notification settings are set once the app has been downloaded and can be changed.



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There are two options to access your account:

Option 1: A generated password link will be sent to your email account. This generated link will last for 24 hours. Please follow the steps to create a new password.

Option 2: If you access My Child at School via the app using the QR code or via the website [MyChildAtSchool - Login](#) and select Reset Password option:

my child at school.com

PARENT LOGIN

Email

Password

☐ Remember Email Address

[Reset Password](#)

[Sign Up](#)

Login

v5.2024.9208.31131 Powered by **Bromcom**

Enter the email address into the box and click send reset email. A password email will be generated and sent to your email. Please follow the steps to create a new password.

We will try to keep the disruption to a minimum as we move to our new system and would appreciate it if all parents could please set up their accounts as soon as possible to avoid any issue with payments.

If you have any questions, please do not hesitate to contact the school office.

Yours sincerely

Sheryl Cooper

Head teacher

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